



Career Pathway Portfolio-State Event Only

Career Pathway Portfolio, *an individual event*, recognizes an affiliated member who is or has been enrolled in FACS classes that contribute to pursuing a selected career program of study pathway.

EVENT CATEGORY

Junior: through grade 9

Senior: grades 10-12

Occupational: grades 10-12

CAREER CLUSTERS

- Agriculture, Food & Natural Resources
- Architecture & Construction
- Arts, A/V Technology & Communication
- Business Management & Administration
- Education and Training
- Finance
- Government & Public Administration
- Health Science
- Hospitality and Tourism
- Human Services
- Information Technology
- Law, Public Safety, Corrections & Security
- Manufacturing
- Marketing
- Science, Technology, Engineering & Mathematics
- Transportation, Distribution & Logistics

PROCEDURES & TIME REQUIREMENTS

1. Each participant will submit a portfolio to the event room consultant at the designated participation time.
2. The participant will have 5 minutes to set up the event. Other persons may not assist.
3. Room consultants and evaluators will have 10 minutes to preview the portfolio during the setup time.
4. The oral presentation may be up to 10 minutes in length. A one-minute warning will be given at 9 minutes. The participant will be stopped at 10 minutes.
5. Following the presentation, the evaluators will have 5 minutes to interview the participant.
6. Evaluators will have up to 5 minutes to use the rubric to score and write comments for each participant.

ELIGIBILITY & GENERAL INFORMATION

1. Participation is open to any nationally affiliated member through grade 12 prior to regional and state competition.
2. Spectators are not allowed to view this event.
3. Participant's grade is determined by grade placement during the current school year.
4. The career project needs to be conducted between August 31 and April 1 of the current school year.
5. Portfolio contents should be contained in the FCCLA binder.
6. Audio and/or video are not allowed.
7. A table will be provided. Participants must bring all other necessary supplies/or equipment. Wall space will not be available.
8. Presentation elements allowed will be an easel, the portfolio, and presentation equipment.
9. Portfolios will be returned to the participant after the evaluation is complete.

Career Pathway Portfolio-State Event Only Specifications

Hardcopy Portfolio

The Career Pathway Portfolio is a representation of documents and materials that illustrate the career choice of the participant. Materials must be contained in the official binder. A decorative and/or informational cover may be included.

All materials, including content divider pages and tabs must fit within the cover, be one-sided, and may not contain more than 36 pages. Appendices are not considered content pages.

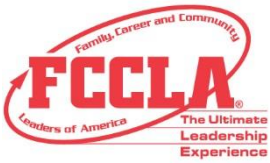
1- 8 ½ " x 11" page	Project Identification Page	8 ½" x 11" project identification page includes: must include participant's name, chapter name, school, city, state, event name, and career investigated.
1- 8 ½ " x 11" page	Table of Contents	List the part of the portfolio in the order in which the parts appear.
1- 8 ½ " x 11" page	FCCLA Planning Process Summary Page	Summarize how each step of the planning process was used to plan and develop the portfolio. Use of the planning process may also be used in the oral presentation.
0-7 pages	Content Divider Pages	Use 0-7 content divider section pages. Content divider/section pages may be tabbed, use a title, a section name, graphic elements, thematic decorations, and/or page numbers. They must not contain any other content.
	Four-Year Plan for Secondary Coursework	Provide plan of study to illustrate courses to take during grades 9-12. Include graduation requirements plus electives. Highlight classes that contribute to chosen career pathway.
	Post-Secondary Options	Identify choices of short-term training, technical college programs, and 4 years (or more) college/university degrees related to chosen career pathway. Include occupation(s) available as a result of each of these post-secondary options.
	School-Based Learning	Include examples or samples of Family and Consumer Sciences and academic coursework. Explain the connection between chosen career pathway and examples/samples provided.
	Work-Based Learning	Describe what you learned through your work-based learning experience(s) about yourself personally and as an employee. Include such information as: job title, description, responsibilities, qualities that influenced job performance, and how this experience contributed to the pursuit of chosen career pathway.
	Curricular-Related Activities & Service Learning	Document participation in curricular-related activities and service learning that relate to chosen career pathway. Provide evidence and explanation of knowledge/skills gained through each of these experiences.
	21st Century Skills	Identify three to five 21st Century Skills that participant has developed/refined during the year and how these skills are essential to the career pathway being pursued. Provide example(s) of activities/work completed that led to the development of each skill participant identified.
	Appendix	Include information and materials to support the content sections of the portfolio. These may be a resume, brochure, pictures, letters of recommendation, etc. contents must fit within the dimensions of the portfolio.
	Appearance	Must be neat, legible, professional, and use correct grammar and spelling.

Career Pathway Portfolio-State Event Only Specifications (*continued*)

Oral Presentation

The oral presentation may be up to 10 minutes in length and is delivered to the evaluators. The presentation is to describe the research of the career exploration in detail. The portfolio will be used by the participant during the oral presentation. No other visuals or audiovisual equipment will be permitted.

Organization	Deliver oral presentation in an organized and thorough manner while using portfolio.
Knowledge & 21st Century Skills	Summarize knowledge and 21st Century Skills gained as a result of pursuing the chosen career pathway and developing portfolio.
FCCLA Purpose(s) or Family and Consumer Sciences coursework	Explain how the development of the Career Pathway Portfolio and related activities represents FCCLA/or FCS skills and knowledge.
Voice	Speak clearly with appropriate pitch, tempo and volume.
Body Language	Use appropriate body language, including gestures, posture, mannerisms, eye contact and appropriate handling of portfolio and/or notes.
Grammar and Pronunciation	Use of proper grammar and pronunciation.
Response to Evaluators Questions	Provide clear and thoughtful answers to evaluators' questions regarding portfolio. Questions are asked after the presentation.



STAR Events Point Summary Form Career Pathway Portfolio-State Event Only

Name of Participant _____

Chapter _____ State _____ Team # _____ Station # _____ Category _____

DIRECTIONS:

1. Make sure all information at top is correct. If a student named is not participating, cross their name(s) off. If a team does not show, please write "No Show" across the top and return with other forms. Do **NOT** change team or station numbers.
2. Before student presentation, the room consultants must check participants' portfolio using the criteria and standards listed below and fill in the boxes.
3. At the conclusion of presentation, verify evaluator scores and fill in information below. Calculate the final score and ask for evaluators' verification. Place this form in front of the completed rubrics and staple all items related to the presentation together.
4. At the end of competition in the room, double check all scores, names, and team numbers to ensure accuracy. Sort results by team order and turn in to the Tabulations Center.
5. Please check with the STAR Event Coordinator or State Adviser if there are any questions regarding the evaluation process.

ROOM CONSULTANT CHECK			Points						
Registration/Orientation 0 or 3 points	No 0	Yes 3							
Hardcopy Portfolio 0 or 3 points	0 Binder is not the official FCCLA binder	3 Binder is the official FCCLA binder							
Portfolio Pages 0-3 points	0 Portfolio exceeds the page limit	<table style="width: 100%; border: none;"> <tr> <td style="text-align: center; padding: 5px;">1</td> <td style="text-align: center; padding: 5px;">2</td> <td style="text-align: center; padding: 5px;">3</td> </tr> <tr> <td style="text-align: center; padding: 5px;">2 or more errors</td> <td style="text-align: center; padding: 5px;">1 error</td> <td style="text-align: center; padding: 5px;">no errors</td> </tr> </table> Portfolio contains no more than 36 single-sided pages <ul style="list-style-type: none"> 1 Project ID Page 1 Table of Contents Page 1 Planning Process summary page Project Summary Submission Proof Up to 7 content divider pages Up to 25 content pages or 35 content slides 	1	2	3	2 or more errors	1 error	no errors	
1	2	3							
2 or more errors	1 error	no errors							
Punctuality 0-1 point	0 Participant was late for presentation	1 Participant was on time for presentation							

EVALUATORS' SCORES

Evaluator 1 _____ Initials _____
 Evaluator 2 _____ Initials _____
 Evaluator 3 _____ Initials _____
 Total Score _____ divided by number of evaluators

_____ = **AVERAGE EVALUATOR SCORE**
Rounded only to the nearest hundredth (i.e. 79.99 not 80.00)

ROOM CONSULTANT TOTAL
(10 points possible)

AVERAGE EVALUATOR SCORE
(90 points possible)

FINAL SCORE
(Average Evaluator Score plus Room Consultant Total)

RATING ACHIEVED (circle one) **Gold:** 90-100 **Silver:** 70-89.99 **Bronze:** 1-69.99

VERIFICATION OF FINAL SCORE AND RATING (please initial)

Evaluator 1 _____ Evaluator 2 _____ Evaluator 3 _____ Adult Room Consultant _____ STAR Event Coordinator _____



Career Pathway Portfolio-State Event Only Rubric

Name of Participant _____

Chapter _____ State _____ Team # _____ Station # _____ Category _____

PORTFOLIO							Score
FCCLA Planning Process Summary Page 0–5 points	0 Planning Process summary not provided	1 Inadequate steps in the Planning Process are presented	2 All Planning Process steps are presented but not summarized	3 All Planning Process steps are summarized	4 Evidence that the Planning Process was utilized to plan project	5 The Planning Process is used to plan the project. Each step is fully explained	
4 Year Career Plan 0–10 points	0 Not included	1–2 Vaguely referred to but incomplete evidence	3–4 Some evidence of self-assessment	5–6 Explained somewhat, but not documented sources	7–8 Documented resources used for 4 year plan	9–10 Documented variety of resources used, described role of self-assessment in selection of career	
Evidence of Career Research 0–10 points	0 Not explained	1–2 Some research done but incomplete information	3–4 Research is current but from unreliable sources	5–6 Research is current but only partially describes job description	7–8 Research is current, appropriate for topic; from reliable sources	9–10 Research is current, from reliable sources, documented correctly, and appropriate for topic	
Experiences-Work Based Learning 0–5 points	0 No samples provided	1 Limited samples are provided	2 Limited experiences were undertaken	3 Few experiences explained; little variety of experiences	4 Good variety of experiences and of value to the career choice selected	5 Wide variety of valuable experiences and documentation is clear and easy to understand	
Samples of School Based Learning 0–5 points	0 No samples provided	1 Limited number of samples provided	2 Limited samples of FACS or academic coursework	3 Samples of FACS and academic coursework are provided	4 Explanation and documented evidence of how school work will be used be in selected career	5 School work is explained thoroughly as to how it will be used in selected career	
Use of Family and Consumer Sciences Coursework and Standards 0–5 points	0 No explanation of FACS	1 Brief explanation provided of FACS coursework	2 Limited examples of Academic coursework as it relates to career choice	3 Brief explanation, limited evidence of how coursework will be used in selected career	4 Relationship of FACS coursework and standards to selected career is briefly explained	5 FACS coursework and standards are explained thoroughly and related to selected career	
Career Planning 0–5 points	0 No career goal stated	1 Briefly explained career goal(s)	2 States career goal(s) but no plan for achieving goal(s)	3 Brief explanation of career goal(s) and how to achieve the goal(s)	4 States career goal(s) that includes plan for education/ training and other activities for achieving goal(s)	5 Clearly states career goal(s) and includes thorough explanation of plan and activities for achievement of goal(s)	
Examples of Extra-Curricular or Service Learning 0–3 points	0 No examples listed	1 Examples are incomplete, not current, or not reliable for project	2 Evidence or examples of activities		3 Examples of activities with thorough explanation		
Appearance 0–3 points	0 Portfolio is illegible and unorganized	1 Portfolio is neat, but may contain grammatical or spelling errors and is organized poorly	2 Portfolio is neat, legible, and professional, with correct grammar and spelling		3 Neat, legible, professional, correct grammar and spelling used with effective organization of information		

ORAL PRESENTATION							Score
Organization/ Delivery 0 – 10 points	0 Presentation is not done or presented briefly and does not cover components of the project	1-2 Presentation covers some topic elements	3-4 Presentation covers all topic elements but with minimal information	5-6 Presentation gives complete information but does not explain the project well	7-8 Presentation covers information completely but does not flow well	9-10 Presentation covers all relevant information with a seamless and logical delivery	
Knowledge of Selected Career 0-5 points	0 Little evidence of career knowledge	1 Minimal evidence of career knowledge	2 Some evidence of career knowledge	3 Knowledge of career is evident but not effectively used in presentation	4 Knowledge of career is evident and shared at times in the presentation	5 Knowledge of career is evident and incorporated throughout the presentation	
Relationship of Family and Consumer Sciences Coursework and Standards 0-5 points	0 No evidence of relationship between career and FACS	1 Minimal evidence of career knowledge and FACS coursework relationship	2 Some knowledge of relationship of career and FACS coursework	3 Knowledge of career and FACS coursework but not shared	4 Knowledge of career and relationship to FACS is evident and shared	5 Knowledge of career and FACS relationship is evident and explained well	
Use of Portfolio during Presentation 0-5 points	0 Portfolio not used during presentation	1 Portfolio used to limit amount of speaking time	2 Portfolio used minimally during presentation	3 Portfolio incorporated throughout presentation	4 Portfolio used effectively throughout presentation	5 Presentation moves seamlessly between oral presentation and portfolio	
Voice – pitch, tempo, volume 0-3 points	0 Voice qualities not used effectively	1 Voice quality is adequate	2 Voice quality is good, but could improve	3 Voice quality is outstanding and pleasing			
Body Language/ Clothing Choice 0-3 points	0 Uses inappropriate gestures, posture or mannerisms, avoids eye contact/inappropriate clothing	1 Gestures, posture, mannerisms and eye contact is inconsistent/clothing is appropriate	2 Gestures, posture, mannerisms, eye contact, and clothing are appropriate	3 Gestures, posture, mannerisms, eye contact, and clothing enhance presentation			
Grammar/Word Usage/ Pronunciation 0-3 points	0 Extensive (more than 5) grammatical and pronunciation errors	1 Some (3-5) grammatical and pronunciation errors	2 Few (1-2) grammatical and pronunciation errors	3 Presentation has no grammatical or pronunciation errors			
Responses to Evaluators' Questions 0-5 points	0 Did not answer evaluators' questions	1 Unable to answer some questions	2 Responded to all questions but without ease or accuracy	3 Responded adequately to all questions	4 Gave appropriate responses to evaluators' questions	5 Responses to questions were appropriate and given without hesitation	

Evaluator's Comments:

TOTAL
(90 points possible)

Evaluator Initials _____
Room Consultant Initials _____
STAR Event Coordinator Initials _____