

Elderly Services Event

Rules (01/15)

(State Event Only)

Elderly Services, an individual or team event, recognizes participants are or have been enrolled in an occupation-related FCSE course or program, and who design a recreational activity suitable for presentation for an audience of no more than 40 elderly persons and present the activity to a group of at least 5 elderly persons. Participants must prepare a written recreational plan and an oral presentation that describes the recreational activity and the audience for whom it is designed.

Event Category

Occupational: grades 10-12.

Eligibility

1. A participant's grade is determined by grade placement during the current school year.
2. Participation is open to any nationally affiliated FCCLA occupational chapter member.
3. Participants must have paid dues prior to participation in the Regional STAR Events; chapters must meet postmark or fax deadlines to assure participation in Regional STAR Events.
4. Participants must be or have been enrolled in an occupation-related FCSE course or program.
5. The Elderly Services project must be developed and completed between July 1 and April 1 of the current school year. Failure to follow this rule will result in disqualification.
6. The presentation and project materials submitted must be planned, conducted, and evaluated by the participant(s) only.

Procedures and Time Requirements

1. At the time and in the room specified by the event consultant, each participant will submit to the Room Consultant his/her recreation plan.
2. Evaluators will review the recreation plan in advance of the participant interview.
3. At the scheduled time, each participant will meet with evaluators for a 5-10 minute interview to present their plan and answer evaluators' questions.
4. The recreation plan, samples of equipment, materials or supplies used during the activity or completed examples of the activity are permitted to be used as visual aids during the oral presentation.
5. Evaluators will use the rating sheet to score and write comments for participants. They will then meet with participants to discuss strengths and make suggestions for improvement.
6. The total time required for participation in this event is approximately 30 minutes, 10 minutes for evaluators to examine the recreational plan and 20 minutes for the interview and to meet with evaluators.

Scheduling Note: Event schedule should be structured so that evaluators are given a block of time to review all recreational plans **prior** to the start of participant interviews.

General Information

1. Participants must bring the elderly services recreation plan, supplies, materials and equipment used in their presentation and assumes responsibility for all items.
2. Spectators are not allowed to observe this event.

Elderly Services Specifications

File Folder

At the time and in the room designated, participant(s) will submit to the room consultant, a letter-size file folder that contains three identical sets, each stapled, of the recreational plan. The file folder must be labeled in the top left corner with event name, participant(s) name, chapter and school name, and city. The recreational plan must follow the structure of the *Elderly Services Recreational Planning Form*.

Rationale	Indicate for whom the activity is designed and describe audience characteristics, special needs and/or interests considered in the selection of this activity.
Activity and Area(s) of Focus	Describe the activity and define area(s) of focus (music, arts and crafts, physical activity, intellectual stimulation, social interaction or community awareness).
Goals and Objectives	Describe what is to be accomplished through this activity.
Plan Development	Using the prescribed format, develop an agenda for the activity, a supply, equipment and/or materials list, a description of the challenges and problems you foresee, how the activity will be promoted, a time and task schedule, and a description of the staff duties before, during and after the activity.
Evaluation	Present methods of evaluating plan and activity; include strengths and areas of improvement.
Appearance	Recreation plan must be neat, legible, and use correct grammar and spelling.

Oral Presentation

The oral presentation may be up to 10 minutes in length and is delivered to evaluators. The presentation should be professional in nature and the participant(s) should be dressed appropriately for the setting or facility and the activity identified in the recreation plan. During the presentation, the participant(s) explains the plan, shows examples of the materials, supplies and/or equipment used for the activity, samples of the finished activity, and evidence that the activity was presented to an audience of at least five elderly persons.

Organization	Concisely and thoroughly deliver oral presentation in an organized, sequential manner.
Knowledge of Subject	Demonstrate knowledge of recreation plan, rationale and content.
Supplies and Equipment	Provide samples or examples of ways in which supplies, equipment and materials were used during activity.
Evidence of Presentation	Provide evidence that the activity was presented to an audience of at least 5 elderly persons.
Appearance	Dress neatly and in clothing appropriate to the setting or facility and the activity.
Voice	Speak clearly with appropriate pitch, tempo and volume.
Body Language	Use appropriate body language, including gestures, posture, mannerisms, eye contact and appropriate handling of notes.
Grammar and Pronunciation	Use proper grammar and pronunciation.
Response to Evaluators' Questions	Provide clear and thoughtful answers to evaluators' questions regarding recreation plan. Questions are asked after the presentation.

Elderly Services Recreational Planning Form

Note: Use this structure and format when developing the recreational plan.

Title or Topic

Participant(s) Name(s)

Estimated time required for activity

Describe characteristics, special needs and/or interests of persons for whom the recreation activity plan is designed

Identify the area(s) of focus for the activity

Arts and Crafts

Physical Activity

Intellectual Stimulation

Music

Social Interaction

Community Awareness

Identify Concern

Recreation Activity Plan Rationale—Why select this activity for elderly clients?

Set a Goal

What do you plan to accomplish through this activity?

Form a Plan

1. Write an agenda for the activity.
2. Create a list of supplies, equipment and/or materials that will be needed for the activity.
3. Describe the challenges and problems that may be anticipated in completing the activity.
4. How will the activity be promoted?
5. Create a time schedule and task list.
6. Identify staff duties before, during and after the activity.
7. Describe how recreation plan and activity will be evaluated and how goals and objectives will be measured.

Act

Carry out the recreation plan

Follow-Up

On separate sheet, evaluate your recreation plan based on having presented the activity to an audience of at least five elderly persons.

WI STAR Events Point Summary Form – Elderly Services

Participant(s) Name(s)	Chapter
Category	School

1. At the conclusion of presentation, verify evaluator scores and fill in information below. Calculate the final score and ask for evaluators' verification. Place this form in front of the completed rating sheets and paper clip all items related to the presentation together. **Please DO NOT staple.**
2. **ROOM CONSULTANT WILL KEEP FILE FOLDER WITH THREE IDENTICAL COPIES AND TURN INTO TAB ROOM.**

ROOM CONSULTANT CHECK

**Points
Earned**

STAR Events Orientation Mtg. 0 to 5 points	0 Did not attend/incomplete team attendance.	5 The individual or ALL participating members of the team attended.	
File Folder 0 to 1 point	0 File Folder is presented with incorrect labeling and insufficient # of copies	1 File Folder presented with correct labeling but insufficient # of copies 2 File Folder is presented with correct labeling and sufficient # of copies	
Lesson Plan Format 0 to 1 point	0 Plan does not follow the structure of the Child Services Lesson Planning Form and content is incomplete	1 Plan uses structure of the Child Services Lesson Planning and includes some of the following content: Rationale Activity & Area(s) of Focus Goals & Objectives Plan Development Evaluation 2 Plan uses structure of the Child Services Lesson Planning Form and contains all content listed above	
Punctuality 0 to 1 point	0 Participant was late for presentation	1 Participant was on time for presentation	
Room Consultant Total (10 points possible)			
Average Evaluator Score (90 points possible)			
Final Score			

Evaluators' Scores

Evaluator 1 _____ Initials _____

Evaluator 2 _____ Initials _____

Evaluator 3 _____ Initials _____

Verification of Final Score and Rating (please initial) Room Consultant _____

Rating Achieved (circle one)

Gold: 90-100

Silver: 70-89.99

Bronze: 1-69.99

Elderly Services Rating Sheet

(State Event Only)

Name of Chapter	Title of Project
Name of School	

Name(s) of Participant(s)

Category: Occupational

Instructions: Circle the exact number and write in the appropriate rating under the "Score" column. If information or evidence is missing, assign a 0. Make comments that will help participants identify their strengths and areas for improvement. Use back of rating sheet if necessary. Total points.

Evaluation Criteria	Poor	Fair	Good	Very Good	Excel- lent	Score	Comments
File Folder							
Indicated for whom activity was designed and special needs and/or characteristics of audience	1	2	3	4	5		
Described activity and defined area(s) of focus Creativity evident in design of activity	1 2	3 4	5 6	7 8	9 10		
Goals and objectives of plan were clear and appropriate for designated clients	1	2	3	4	5		
Followed prescribed format and included all necessary information	1	2	3	4	5		
Described method(s) of evaluating activity; identified strengths and areas of improvement	1	2	3	4	5		
Appearance was neat, legible, creative, used correct spelling & grammar	1	2	3	4	5		
Oral Presentation							
Organized, sequential, concise and thorough in presentation of plan and recreational activity	1 2	3 4	5 6	7 8	9 10		
Demonstrated knowledge of plan, rationale and content	1	2	3	4	5		
Provided supplies, equipment materials samples/examples	1	2	3	4	5		
Provided evidence of presentation to 5 elderly persons	1	2	3	4	5		
Neatly dressed in clothing appropriate to the setting or facility and activity	1	2	3	4	5		
Spoke clearly with appropriate pitch, tempo & volume	1	2	3	4	5		
Used appropriate gestures, posture, mannerisms, eye contact; handled notes, samples and examples appropriately	1	2	3	4	5		
Used proper grammar & pronunciation	1	2	3	4	5		
Provided clear & thoughtful answers to evaluators' questions	1 2	3 4	5 6	7 8	9 10		
Total Score							Room Consultant

Evaluator	Verification of Total Score <i>Please Initial</i>
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Check Rating Achieved Gold: 90-100 Silver: 70-89.99 Bronze: 1-69.99