

Outstanding Chapter Member Portfolio Event

Rules (09/11)

(State Event Only)

Outstanding Chapter Member Portfolio, an individual event, recognizes an affiliated member who participates in a variety of chapter functions/activities. The portfolio examples will provide evidence that member contributed towards a balanced chapter program of work that contains the following:

- Community Service
- Financial Planning (fund raising, managing funds)
- Membership Promotion and Retention
- Leadership Development (leadership role, training attended)
- State and National Programs
- Public Relations and Chapter Communication
- Chapter Meetings, Ceremonies and Recognition Activities
- Social and Recreation.

Event Category

Junior, through grade 9

Senior, grades 10 - 12

Occupational, grades 10 - 12.

Eligibility

1. A participant's grade is determined by grade placement during the current school year.
2. Participation is open to any nationally affiliated FCCLA chapter member.
3. Participant must have paid dues prior to participation at State Leadership Conference.
4. Participant may enter Outstanding Chapter Member portfolio Event plus one other STAR Event during year.
5. Participants must be or have been enrolled in a FACS course or program.
6. The Outstanding Chapter Member Portfolio project must be developed and completed between July 1 and April 1 of the current school year.
7. The Outstanding Chapter Member Portfolio project and all supporting materials must be planned, conducted and prepared by the participant only.

8. Outstanding Chapter Member Portfolios from the same chapter that have identical content, or close to it, will automatically earn a bronze medal at SLC.

Procedures and Time Requirements

1. Outstanding Chapter Member Portfolio is not submitted at the regional level for evaluation.
2. Outstanding Chapter Member Portfolio is turned in at State Leadership Conference during the STAR Event Participants Orientation Meeting.

A team of adult evaluators will evaluate the portfolio at State Leadership Conference.

4. The Outstanding Chapter Member Portfolio Event does not include an oral presentation or interview.

5. Evaluators will use the rating sheet to score and write comments for participant.
6. The total time scheduled to evaluate each portfolio is twenty minutes.
7. In the event that public viewing of displays is part of the time schedule at State Leadership Conference, the Outstanding Chapter Member Portfolios will be part of this.
8. Outstanding Chapter Member Portfolio will be picked up by chapter member or chapter adviser at end of public viewing.

General Information

1. Outstanding Chapter Member Portfolios from the same chapter that have identical content, or close to it, will automatically earn a bronze medal at SLC.
2. Spectators are not allowed to view this event during the evaluation process.
3. Portfolio contents should be contained in a notebook or binder. Contents must fit within the dimensions of the portfolio.
4. Audio and/or videotapes are not allowed and will not be considered by the evaluators.
5. When public viewing of displays is part of State Leadership Conference time schedule the Outstanding Chapter Member Portfolio will be part of this. The public viewing will be one hour in length. Participants may stay with their portfolio during public view time.
6. Participant or chapter adviser is responsible for claiming the portfolio at the conclusion of public viewing. The Wisconsin Association of FCCLA is not responsible for unclaimed items.

Outstanding Chapter Member Portfolio Specifications

Portfolio

The Outstanding Chapter Member Portfolio is a factual representation of the participant's participation in chapter functions/activities. This compilation of materials must be contained in a standard notebook or binder (no larger than 12" high and 11" wide); the contents must fit within the dimensions of the portfolio. Audio and/or videotapes are not allowed and will not be considered by evaluators. The portfolio must be neat, legible, professional looking and use correct grammar and spelling. The Outstanding Chapter Member Portfolio will be submitted to the Room Consultant at State Leadership Conference during the STAR Events Participants Orientation Meeting. The portfolio will contain: 1 project identification page, 1 planning process summary page, and no more than 20 content pages.

Every content page must include a title that indicates one of the following:

- Community Service
- Financial Planning
- Membership Promotion and Retention
- Leadership Development
- State and National Programs
- Public Relations and Chapter Communication
- Chapter Meetings, Ceremonies and Recognition Activities
- Social and Recreation.

Content pages are to be single-sided only.

Project Identification Page	8 ½" x 11" project identification page includes: name of event, category of event, participant name, chapter name, and school.
FCCLA Planning Process Summary	Summarize how each step of the planning process was used to plan and develop the portfolio – one page
Community Service	Evidence of participation in 2 events with explanation of this member's responsibilities
Financial Planning	Evidence of participation in 1 fund raising activity and 1 example of money management for chapter activity/committee with explanation of this member's responsibilities
Member Promotion and Retention	Evidence of participation in 1 membership promotion activity and 1 membership retention strategy with explanation of this member's responsibilities
Leadership Development	Evidence of attending 1 leadership training with explanation of knowledge/skills gained and 1 example of leadership role assumed in chapter by this member
State and National Programs	Evidence of participation in 2 programs with explanation of this member's responsibilities
Public Relations and Chapter Communication	Evidence of spreading the word about FCCLA to audiences outside the school setting and/or conducting communication on behalf of chapter with explanation of this member's responsibilities, provide 2 examples
Chapter Meetings, Ceremonies and Recognition Activities	Evidence of 2 separate times when member assumed responsibility during these functions with explanation of this member's responsibilities
Social and Recreation	Evidence of 2 chapter activities and explanation of this member's responsibilities
Knowledge of FCCLA	Document new knowledge this member has learned about FCCLA this year
FACS Course(s)	Provide evidence of knowledge/skills this member learned in a FACS course this year.
Essay	Write essay in response to question, "How will the skills you have gained this year through FCCLA influence your future?" no more than 250 words

21 st Century Skills	In essay include multiple 21 st Century Skills developed and examples
Portfolio and Pages	No more than 20 content pages (excludes Project ID Page & planning process summary), contained in notebook or binder (no larger than 12" high & 11" wide), each page with title
Appearance	Must be neat, legible, professional, and use correct grammar and spelling.